

Agenda No.:3

Action Taken Report on the Decision / Agenda of the 40th Board Meeting Held on 13/08/2025

Agenda No.	Agenda	Decision	Action Taken	Section
1.	Quorum of the meeting and Leave of Absence	The Chairperson welcomed all the Board members and ensured that there is quorum for the Board meeting.	No action required.	
2.	Confirmation of Minutes of 39 th Board Meeting	The Board confirmed the minutes of 39 th meeting of the Board.	No action required.	
3.	Action taken report of 39 th Board Meeting	The Board noted the ATR on the decisions of 39 th meeting.	No action required.	
4.	Ratification of Action Taken for Integration of Internet Payment Gateway (IPG) Facility with Bank of Baroda	Resolved to ratify the action taken by the CEO in authorising Bank of Baroda to integrate the IPG facility for the Neendakara and Kodungallur institute websites to facilitate online collection of course fees.	Board order issued.	
5.	Sanctioning of Travelling Expense to Daily wage staff under KMB	Resolved to ratify the action taken by the CEO in sanctioning travelling expenses to daily wage staff of KMB subject to the compliance of the following conditions: 1. The Travelling expense shall be granted at government-approved rates and shall be limited to the actual expenses incurred. 2. Such expense shall be applicable only when the employee is deputed for official duties outside the district in which they are stationed. 3. Disbursement of the travelling expense shall require prior approval from the KMB Head Office. 4. The amount sanctioned shall not exceed the TA/DA entitlement applicable to a corresponding permanent post.	Board order issued.	A5
6.	Approval of "Qualification, Consideration and Fees or Charges of Assessors Rules, 2025	Resolved to ratify the action taken by the CEO in submitting the draft "Qualification, Criteria and Consideration and Fees or Charges of Assessors Rules, 2025" to the Government of Kerala for early notification under the Inland Vessels Act, 2021.	Board order issued. The draft rule was forwarded to the Government for approval on 07/07/2025.	E2

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7.	Exemption of Small Motorised Country Boats from IV (Manning) Rules under the Inland Vessels Act, 2021	1. Resolved to request IWAI to exempt motorised country boats used by locals for daily travel and agricultural purposes from the manning requirements under the IV (Manning) Rules, and to permit the State Government to determine appropriate regulations. 2. Resolved to intimate the LSGI and Irrigation Department to ensure such boats are not used for passenger transport at Kadavus (ferry points) or for tourism purposes. 3. Resolved to make it mandatory for all owners and family members operating such motorised boats for personal or agricultural use to hold a valid SND certificate issued by KMB, with a clear prohibition on using these certificates for commercial passenger or tourism operations. 4. Resolved to request the LSGD, Government of Kerala, to frame guidelines/Standard Operating Procedures (SoP) for registration and survey of such small vessels, which do not strictly fall under the definition of mechanically propelled vessels. 5. Resolved to prepare a draft SoP for the survey and registration of all such vessels, and to submit the same to LSGD for notification.	Board order issued. a) A letter was sent to the Chairman, IWAI, on 12/09/2025 seeking suggestions on the matter. b) Letters were also sent to the LSGD and Irrigation Department on 12/09/2025 to address the related issues. c) A meeting to prepare the Standard Operating Procedure (SOP) for motorized country boats was held on 21/09/2025. The draft SOP has been prepared.
8.	Entrusting EIA study for "Capital Dredging – Kollam Port"	1. Resolved to ratify the decision to entrust CSIR-NIIST with the EIA study for the Capital Dredging project at Kollam Port. 2. Resolved to approve the proposal submitted by CSIR-NIIST for carrying out the EIA study at a total cost of ₹27,10,000/- plus	Board order issued. Work order issued to CSIR-NIIST vide No. HOKMB-TVM/607/2025-C1(Devp) dated
			E2
			C1

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		GST.	26/09/2025.	
9.	Leasing out of Kattadi ground at Bhatt Road Beach, Kozhikode to Kozhikode Corporation	Resolved to defer the agenda item for further discussions with the Kozhikode Municipal Corporation regarding the lease rent.	Board order issued.	C5
10.	Approval of vessels built in a yard that had accreditation at the start of construction but lost it before completion & charging of penalty for vessel constructed deviating from the approved design and plan	1. Resolved to approve registration of vessels commenced in accredited yards that lost accreditation before completion, subject to an additional survey by a surveyor other than the original. 2. Resolved further that, vessels built with deviations from the approved design and plan shall be treated as new applications, with a penalty of ₹10,000 and applicable fresh survey/registration procedure and fees.	Board order issued. Proceedings based on the Board's decision were issued on 11/09/2025 and circulated to all Port Offices and Ports of Registry for necessary action.	E2
11.	Development of South Beach, Kozhikode, Kerala	1. Resolved to approve the Draft RFP and Draft Concession Agreement for submission to Government for concurrence. 2. Resolved to proceed with the tender process, with any Government remarks received before the bid submission deadline to be issued as corrigendum. 3. Resolved to request Government authorisation for the Board to decide on extending the lease period up to 45 years, if required by investors.	Board order issued. The draft RFP and draft concession agreement were submitted to the Government for concurrence on 22/08/2025. The tender process is in progress. A letter requesting Government authorisation for the Board to decide on extending the lease period was sent on 22/08/2025.	C5

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12.	Development of Wayside Amenities Center at Beach Road, Kozhikode, Kerala	1. Resolved to approve the Draft RFP and Draft Concession Agreement for submission to Government for concurrence. 2. Resolved to proceed with the tender process, with any Government remarks received before the bid submission deadline to be issued as corrigendum. 3. Resolved to request Government authorisation for the Board to decide on extending the lease period up to 45 years, if required by investors.	Board order issued. The draft RFP and draft concession agreement were submitted to the Government for concurrence on 22/08/2025. The tender process is in progress. A letter requesting Government authorisation for the Board to decide on extending the lease period was sent on 22/08/2025.	C5
13.	Development of Multi modal Transit Yard, North Beach, Kozhikode, Kerala	1. Resolved to approve the Draft RFP and Draft Concession Agreement for submission to Government for concurrence. 2. Resolved to proceed with the tender process, with any Government remarks received before the bid submission deadline to be issued as corrigendum. 3. Resolved to request Government authorisation for the Board to decide on extending the lease period up to 45 years, if required by investors.	Board order issued. The draft RFP and draft concession agreement were submitted to the Government for concurrence on 22/08/2025. The tender process is in progress. A letter requesting Government authorisation for the Board to decide on extending the lease	C5

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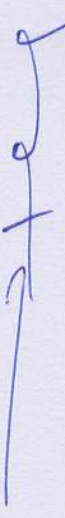
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			period was sent on 22/08/2025.	
14.	Proposal for State Maritime & Waterways Master Plan & Non-Major Ports Investment & Development Plan Submitted by the Project Management Unit (M/s. Grant Thornton Bharat LLP) of Kerala Maritime Board - Requesting Approval	1. Resolved to accord in-principle approval to the proposal of M/s. Grant Thornton Bharat LLP for undertaking the preparation of the State Maritime & Water Transport Plan (SMWTP) and the pre-feasibility assessment with investor mapping for selected non-major ports, viz., Vizhinjam- Kovalam, Kollam, Beypore, and Azhikkal, at a cost of ₹47,88,000/-. 2. Resolved further to issue clear terms of reference for the assignment, with a defined time frame and provisions for penalty in case of delay in the preparation of the plan and reports.	Board order issued. Letter No. HOKMB-TV/M/811/2025-C3 (Devp) Dated 02-09-2025 issued to M/s. Grant Thornton Bharat LLP.	C3
15.	Vadakara sand rate fixation	1. As resolved by the Board, the sand rate at Vadakara has been proposed to the Government at ₹1,460/- per ton, as recorded in the minutes. 2. Resolved further to approve the enhancement of labour charges by ₹60/- per ton for all ports except Azhikkal and Ponnani, and to revise the proposal already submitted to Government accordingly with a corresponding increase in the selling price of sand. 3. Resolved further, that any decision on reduction of the LSGD share shall be taken at Government level, and the sale price adjusted accordingly if approved.	Board order issued. A proposal was sent to the Government on 18/09/2025, including the proposal for increasing the wages of manual dredging labourers. The Government accepted the proposal and issued orders vide G.O. (Ms) No. 24/2025/F&PD dated 03/10/2025. The revised rates have been implemented in the dredging application website with effect	B3

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			from 05/10/2025 at 12.00 noon. The above matter is placed as an agenda item in the 41st Board meeting for information.	
16.	Clarification on the Decision No. 29 of 39th Kerala Maritime Board Meeting Revised Rates for the various services (Vessel related) offered on the non-major Ports of Kerala owned by KMB	Resolved to modify its earlier decision (Decision No. 29, 39th KMB) to incorporate the above revisions and to forward the matter to the Government for issuance of formal orders.	Board order issued. The proposal was forwarded to the Government for Gazette publication on 16/09/2025. However, since several errors were noticed, the same has been placed as an agenda item in the 41st Board meeting.	D1
17.	Deployment of additional security personnel through KEXCON in the operational non-major ports under Kerala Maritime Board	Resolved to approve the proposal for deployment of additional security personnel through KEXCON in the operational non-major ports viz. Vizhinjam-Kovalam, Kollam, Beypore, and Azhikkal at an annual additional cost of ₹46,65,600/-, and to request the Government to bear the expenditure considering the financial constraints of the Board.	Board order issued. A letter along with the Board order was sent to the Port Officers of Kollam, Kozhikode, and Azhikkal on 25/08/2025. Eight additional security personnel joined duty in the month of September 2025 at Beypore.	C6

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			For other ports, a letter was issued to KEXCON for the deployment of additional security personnel. A letter requesting the Government to allot sufficient funds to meet the expenditure towards the cost of additional security deployment, based on the decision taken in the joint coastal security meeting co-chaired by the Chief Secretary, will be sent shortly.	
18.	Publishing Special Focus Feature on KMB in The Hindu and Business Line, All India Editions	Resolved to approve the proposal for publishing a half-page Special Focus Feature on the Kerala Maritime Board in The Hindu and Business Line, All India Editions, at a total cost of ₹14,00,000/- plus GST.	Board order issued. Work order issued to <i>The Hindu</i> vide No. HOKMB-TVMM/700/2025-C1(Devp) dated 16/08/2025, and the advertorial has been published.	C1


Member Secretary/Chief Executive Officer